Nominations Process Overview

This document provides a brief overview of the nominations process, forms, and nomenclature (including some helpful tips). This is only an overview – for specific rules or guidance, please refer to the Nominating Committee Manual, the appropriate sections of the BCO and RAO, or ask the Stated Clerk's Office.

First – download the Nominations materials and forms from our website:
http://www.pcaac.org/presbyterydownloads/

-You may download forms individually, but if you are in charge of nominations in your presbytery, you may find it helpful to download the complete nominations packet in a zip file.

If you download the Zip File called "YEAR Fall Nominations Packet", you should be able to find the following folders and files:

Nominating Committee and RPR: Appointments are for three years, and the class year is held by the presbytery (not the individual). So if your presbytery is in the class of 2025, but you don't have someone currently serving on RPR, if you appoint them this year, they would only serve this year before their term expires.

- Files 055 and 056 show the current appointments to both NC and RPR, and the class year and elder type for your presbytery.

- If you wish to appoint someone, or to change an existing appointment, fill out form 053 and return it by the deadline.

Permanent Committees and Boards: These members are nominated by the presbytery, reviewed by the Nominating Committee, and selected for a slate presented to the General Assembly. There is an opportunity for floor nominations at General Assembly, and then the final slate is elected to serve a multi-year term (length dependent on the particular committee or board).

- 063 GA Directory is the complete directory of all the permanent committees and boards. If you are not sure who from your presbytery is serving on a General Assembly-level committee, this is where to check.

- Each presbytery may nominate one RE and one TE to each of the permanent committees/boards. The presbytery must turn in form 059, and each nominee must turn in form 060. The deadline printed at the top of the form is a hard deadline. No late forms are accepted.

- Alternates are automatically re-nominated unless the member does not wish to serve again.

- Special circumstances for consideration:

- You may nominate a Deacon to serve on the Boards of Geneva and the PCA Foundation.

- Each presbytery may have only one member on the SJC. If your presbytery already has a member serving, you may not nominate an elder to the SJC.

GA Committee of Commissioners:

Each presbytery may appoint one commissioner to each Committee of Commissioners. CoCs only serve at one General Assembly. Your presbytery's "number" indicates which type of elder you should appoint to each CoC (for example, if you are an even numbered presbytery, you should use form 065 to turn in your appointments). We accept late appointees for CoC's. If you find out someone is attending GA after the deadline and would like to serve, please email us their info, or an updated form, and we will add them to the roster.

Helpful Hints:

- **Class Years end at General Assembly**. If your term ends in 2026, you would serve through the 2026 General Assembly, and then roll off the committee.

- **Appointments vs. Nominations** – Presbyteries APPOINT members to Nominating Committee, RPR, and Committees of Commissioners. This means each presbytery may have representation on each of these committees, and once your presbytery APPOINTS the member, they begin serving immediately – no further steps are needed.

Presbyteries NOMINATE members to General Assembly level permanent committees and boards (such as MTW's Committee, the Interchurch Relations Committee, and the Standing Judicial Commission). These members are NOMINATED by their presbytery, must fill out a bio form, and are reviewed by the Nominating Committee. A slate is selected and then elected by the General Assembly. Not every presbytery is represented on every committee.